

# 2021-22 St. Vincent Ferrer DirectorySpot App is Now Active!

## ***Returning User Instructions***

If you were a DirectorySpot user last year, just log in (same username and password) and you will see the new data. Please make sure you have the latest version of DirectorySpot. (Check the app store for any updates.)

If you created an account but forgot your password, follow these steps to reset your password at any time:

### **From the App:**

1. Enter your email address as the user name.
2. Click the reset password button at the bottom.

### **From the Web:**

1. Go to [www.directoryspot.net](http://www.directoryspot.net).
2. Enter your email as the username.
3. Click the reset password button at the bottom.

## ***New User Instructions***

If you are a **NEW** user, download DirectorySpot for free from the App Store (iPhone users) or Google Play (Android users). You can also access the data from the web.

### **For Smartphone Users:**

1. Download the DirectorySpot app by going to your app store and searching "DirectorySpot" or by clicking on the appropriate link here:  
iPhone - <http://goo.gl/5U2Tzq> or Android - <http://goo.gl/iBK9IY>
2. Launch DirectorySpot, enter your email address as your Username, and click on "Reset Password."
3. Click on the link in your email to set your password, relaunch the DirectorySpot app, and login with your username and password.

### **For Tablet, Mac, or PC Users:**

1. Go to [directoryspot.net](http://directoryspot.net) and click on "Login" in the upper right hand corner.
2. Enter your email address as your Username, and click on "Reset Password." An email will be sent to you with a link to set your password.
3. Click on the link in your email to set your password and login.

**Remember, you can update your family information at any time by visiting [www.directoryspot.net](http://www.directoryspot.net)! *If you have any changes throughout the year, please update the office as well.***

**Any questions? Contact Lisa Gonsalves at [lisa\\_maheu@yahoo.com](mailto:lisa_maheu@yahoo.com)**